Welcome to ICSE 2019!

ICSE offers financial assistance to deserving participants/presenters to attend the conference and contribute to its deliberation.

GENERAL GUIDELINES

PROCEDURE OF APPLYING FOR THE SCHEME: Participants who wish to avail financial assistance under this scheme should submit their proposal in the prescribed proforma (Annexure-I) before 31st July, 2019 to the ICSE Secretariat.

PROCEDURE FOR APPROVAL: The Expert Committee will consider the proposal for Conference and the final decision will be taken by the review committee keeping in view the recommendations made by the Expert Committee.

ANNEXURE 1

1. Name:
2. Official address
3. Qualifications:
4. Organization: Email: Contact:
5. The role of the applicant in the conference:
   (a) Presiding/chairing a Session: ……………………………………………………………………………
       (if yes, attach documentary evidence)
   (b) Delivering a plenary lecture/invited: ………………………………………………………………………
       talk (attach documentary evidence along with a copy of the full text of the lecture/talk.)
   (c) Presenting a paper: ……………………………………………………………………………………………
       (please attach full paper)

6. Indicate the complete travel plan from the proposed:
   ……………………………………………………………………………………………………………………………
   date and time of departure from the place of working to the conference and back

7. Assistance required
(a) Travel within India to reach the nearest airport:

(b) Airfare/Train Fare: .................................................................

(c) Registration fee: .................................................................

(d) Accommodation and Food: ..................................................

Total (in Rs.):

8. Has the applicant approached the organizers about the following:

(a) Waive registration fee?
(b) Support air travel?
(c) Get the maintenance allowance?
(d) Support boarding and lodging?
(e) Any other? (specify)

GENERAL CONDITIONS FOR TRAVEL

REGISTRATION FEES

Conference registration fees can be waived for deserving participants based on quality of their paper, poster and exhibition.

TRANSPORTATION

- It is encouraged to book rental cars through preferred car rental companies (currently Ola or Uber). Only economy and compact cars are reimbursable.
- Ground transportation, such as bus, taxi, subway, shuttle, is reimbursable with receipt.

I, ________________, have read and understand the above conditions. I also understand that if I have questions or am unclear on Travel & Entertainment policy, I should ask BEFORE incurring expenses. I also understand that the above conditions only reflect a portion of the ICSE Policy for Travel and Entertainment and that I should refer to the ICSE website for policy as necessary. I also understand that failure to abide by ICSE’s General Conditions for Travel may result in a non-reimbursement of funds.

Signature of the Traveller

Name of the Traveller

Date